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Title <i>CONTRACTOR SAFETY</i>	Effective Date 05/07/2012

*Contractor
Safety
Requirements*

Contractors for the University are required and expected to conduct all operations in conformance with standard safety practices, with University safety policies, and with all applicable State and Federal laws and regulations.

Contractors are required and expected:

- To provide for the safety of their employees by establishing and administering preventive and corrective measures to minimize safety and health hazards. These measures include training, information, proper tools and equipment, and safe work practices.
- To reduce the potential for accidents and incidents that may cause injury or illness to university employees, students, and the public in the contractor area of control.
- To prevent loss or damage to University property when performing their assignments in the contractor area of control.

*Hazard
Communication*

Contractors must supply the following information to the appropriate University Project Officer or manager prior to commencing work. The plans must include:

- Material and Physical Safety Data Sheets.
- An inventory of hazardous materials used on site.
- A schedule of use of hazardous materials used on site.
- Disposal of hazardous waste will occur under the contractor's EPA identifier. At no time will the UAA CESQG designation be used. This included paints, demolition items with hazardous materials, etc.

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The University must make available similar information to the contractors for the area that they are working within.

*EHS
Inspections*

When contractor work is performed in facilities occupied or being actively used by University employees, EHS/RMS will reserve the right to conduct periodic inspections with the cooperation of an FP&C Project Manager. Results of these inspections will be reported to the University contract manager. It is expected that noted deficiencies will be corrected promptly. Failure to comply with EHS/RMS requests may result in recommendations to University administrators for:

- Immediate cessation of contractor activities.
- Building closure to UAA employees.
- Declaration of contract violation.

In addition, contractors are required to notify the office of EHS if regulatory agencies enter their workspace such as EPA, OSHA, or others.